



Rotary Club of Beaufort – Request for Funds

Overview:

The Rotary Club of Beaufort supports projects within Beaufort and Beaufort County through the special fund request program. Non-profit organizations can submit requests anytime throughout the year for projects that meet the following guidelines:

1. Typical awards range from \$100 to \$1,000.
2. Awards can be for non-recurring needs.
3. Awards can be to help with sponsorship or project expenses.
4. Requests endowments or general operational expenses will not be accepted.

Request Process:

1. Complete the attached request form and submit it via mail to rootdoc@islc.net
2. Requests are reviewed by the Request for Funding Committee and recommendations for funding are forwarded to the Rotary Club Board, which meets monthly.
3. The Board reviews the recommendation and makes the final approval.
4. The Board decision is communicated back to the requester by the chair of the committee.



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Funding Application**

Organization: _____ Address _____	
Project Title: _____	
Contact Person: Name _____ Email _____ Phone _____	
Amount Requested:	
Total cost of Project: (please complete budget form on the following page)	
By what approximate date do you need this funding?	

Briefly describe the project:
What are the goals of this project?
How will you evaluate the success of the project?
How will the Rotary Club of Beaufort be recognized for financial support of this project?



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Budget Form

Please complete the budget form. Provide the total expenses for the project or item you are requesting funds for, as well as confirmed and estimated funding from other sources (private donations, foundations, etc.)

New Project/Event

New Program

ESTIMATED EXPENSES	Amount		ESTIMATED INCOME (INCLUDE OTHER FUNDING SOURCES)	Requested	Committed
TOTAL EXPENSE			TOTAL INCOME		

Return this completed form to: Peter Murphy, Rotary Club of Beaufort via email at: rootdoc@islc.net

Office Use:

Date received: _____ Date of Board decision: _____ Date of notification: _____